

Web Course Enrollment Lottery

(1st and 2nd terms, Summer intensive lectures)

For Students enrolled in before AY 2024

Please enter the lottery for limited-enrollment subjects for AY 2025 on or off campus via the Web.

Web lottery entry period	
1st term	From Monday, Mar 3 at 9:00 a.m. through <u>Thursday, Mar 13 at 11:00 p.m.</u>
2nd term, Summer intensive lectures	From Tuesday, May 13 at 9:00 a.m. through <u>Monday, May 19 at 11:00 p.m.</u>

Courses selected by lottery cannot be removed. Before entering the lottery, please **check the syllabus carefully** and **register only for the courses you want to take** in the lottery.

*The courses allowed by post-lottery applications cannot be cancelled after the end of the post-lottery application period.

*If you need to cancel a course for inevitable reasons, please contact your faculty/graduate school's Academic Affairs staff (Kyomu Tanto).

■ How to use the Web lottery ■ (*The images below may differ from the actual screen.)

1

Log in to the Academic Affairs System (Gakumu System) .
→ Click “Course grades” → Click “Course Regist”

Top page
トップページ

Messages
メッセージ

Course grades
成績・履修状況

Register information
学修情報

Various settings
各種設定

Course Regist

Course schedule

Course grades

External Test

Attend list

Syllabus

2

Click the “Add” button in the time frame of the course you want to take.

1st Term ▾

Enter a class schedule format [Enter a list format](#)

Click 'Add' to display the s

[↓ Move to the intensive course](#)

	Mon	Tue
1		
•		
2	<div>Add</div>	<div>Add</div>

3

The list of courses will be displayed. Click the “Add” button for the course you want to take.

General Education	Own department own course	Other Department of other courses	Other Faculty					
Tue 1・2Period								
Faculty name	Class schedule code	Subject title	Instructor name	Number of credits	Select Section	Capacity	Registrants	Notes
1 General Education courses	202191****	Peace and War in Japanese History	*** **	<div>Add</div>	1		150	By lottery
2 General Education courses	202191****	Seminar of Sport Performance	*** **	<div>Add</div>	1		40	By lottery

4

If you want to change your request, click the “Delete” button.
If you want to add more courses, repeat steps 2 and 3. You can register for up to 5 courses in the same time frame.

[↓ Move to the intensive course](#)

	Mon	Tue
1		<div>202191 ****</div> <div>1Credits</div> <div>1st Term</div> <div>[Society]</div> <div>Peace and War in Japanese History</div> <div>Eligible of lottery</div> <div><div>Delete</div></div>
•		
2	<div>Add</div>	<div>Add</div>

Note: The picture shown above is for illustrative purposes only.

Students who enrolled in AY 2024 are not allowed to enter a lottery for classes scheduled on Mondays and Thursdays. However, if a post-lottery application is available for the above classes, such restrictions will not apply.
Nevertheless, October Entrants (The Discovery Program for Global learners) are allowed to enter a lottery for classes scheduled on Mondays, Tuesdays, Thursdays and Fridays.

You are not allowed to enter the lottery for subjects that are offered during the same time slots as “English (Integrated English, S&L, R&W)” for students enrolled in Academic Year 2024. However, if a post-lottery application is available, such restrictions will not apply.

	Web lottery results posted	Post-lottery application period
1st term The first class sessions for the first term subjects will begin on Wednesday, April 9.	From Wednesday, Mar 19 at 12:00 p.m.	From Wednesday, Mar 19 at 1:00 p.m. through Wednesday, Mar 26 at 11:00 p.m.
2nd term, Summer intensive lectures The first class sessions for the second term subjects will begin on Tuesday, June 10.	From Monday, May 26 at 12:00 p.m.	From Monday, May 26 at 1:00 p.m. through Thursday, May 29 at 11:00 p.m.

Lottery results will be available only on the Web, and will not be posted on the bulletin board at the Building for General Education.

Information about the post-lottery application will be provided on the Web. You are not allowed to ask instructors for this information directly.

How to view the Web lottery results

★Lottery results will be available on the course registration page in the Academic Affairs System.

202091 ****
1Credits
Term
[Nature]
Crop and Man-
its Historical
Aspect

当選

202091 ****
1Credits
Term
[IT Literacy]
Introduction to
Information
Processing 3

空きあり

You have been chosen by lottery

Message in the bottom

当選 : You have been chosen by lottery and the course is now full.
空きあり : You have been chosen by lottery and there is some space available in the course.
※If you have not been chosen by lottery, the course name will be deleted from your course registration screen. Please make a note, if necessary.

How to submit a post-lottery application

1

If you want to apply post-lottery, click the “Add” button in the time frame of the course you choose on the course registration page in the Academic Affairs System.

	Mon	Tue
	Add	Add

2

Click the “Add” button for the subject you want to register.
The courses with "Space" status are available for post-lottery application.

General Education		Own department own course	Other Department of other courses	Other Faculty				
Tue 3・4Period								
Faculty name	Class schedule code	Subject title	Instructor name	Number of credits	Select Section	Capacity	Registrants	Notes
General Education courses	202191****	The world of Narratives in the Heian Period 3		Add	1	100		Space
General Education courses	202191****	Introduction to Sociology		Add	1	50		Space

Note: The picture shown above is for illustrative purposes only.

3

If you want to cancel a course you registered by [post-lottery](#), click the “Delete” button.
Please note that once the information is deleted, it cannot be restored.

[↓ Move to the intensive course](#)

	Mon	Tue
		202191**** 1Credits Term [Society] Peace and War in Japanese History 空きあり Delete

Courses selected by lottery
cannot be removed.

Note: The picture shown above is for illustrative purposes only.

Make sure to check for any error messages in the Academic Affairs System (Gakumu System).

Lottery-based courses are not available to students other than those awarded a seat by lottery or through the web post-lottery application.

* If you need to take a lottery-based course for graduation, grade promotion, or other special circumstance, please contact your faculty/school’s Academic Affairs staff (Kyomu Tanto).